



**To** EFB Users Forum **Date** February 10, 2017

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**Subject** **Joint AEEC EFB Users Forum  
in coordination with the  
IATA EFB Task Force**

**Host:** 

**Chairmen** **Philipp Haller, Austrian Airlines  
Will Ware, Southwest Airlines**

**When** **EXPO:** June 13, 2017 from 1400 to 1900: Festsaal Ballroom,  
Palais Sachsen Coburg Ballroom I-III, Foyer II, and Steg

**Forum:** June 14, 2017 from 0900 to 1700: Festsaal Ballroom

**EXPO:** June 14, 2017 during coffee breaks and lunch:  
Palais Sachsen Coburg Ballroom I-III, Foyer II, and Steg

**Forum:** June 15, 2017 from 0900 to 1700: Festsaal Ballroom

**Where** **EFB Users Forum and EXPO**

**Vienna Marriott Hotel**  
Parkring 12a  
1010 Vienna, Austria

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## **Meeting Objectives**

### **Joint Meeting: AEEC EFB Users Forum & IATA EFB Task Force June 14-15, 2017**

The EFB Users Forum, in coordination with the IATA EFB Task Force, will be hosted by Austrian Airlines at the Vienna Marriott Hotel in Austria. The joint meeting will be chaired by Philipp Haller, Austrian Airlines, and Will Ware, Southwest Airlines.

This activity is a coordinating activity among airlines, cargo carriers, and other aircraft operators. Aircraft manufacturers, regulators, EFB suppliers, and others are invited to participate in the discussion of EFB issues of mutual interest.

General topics of discussion:

- Regulations
- Operational Issues and Experiences
- Security and Connectivity
- Applications
- Human Factors
- Communication Interfaces
- Architecture and Installation Issues
- Data Input Devices, Terminals, Displays, and Interactive Devices
- Tablet Devices and Integration

**Preliminary Agenda**    **EFB Users Forum/EFB Task Force Meeting (Festsaal Ballroom)**  
**Wednesday, June 14**

0900: Welcome Address and Introductions

- Session 1 – EFB Regulatory Issues

***1200 to 1330: Lunch Break***

- Session 2 – EFB Security and Connectivity

**Thursday, June 15**

0900: EFB Users Forum Administration and Announcements

- Session 3 – EFB Performance Applications

***1200 to 1330: Lunch Break***

- Session 4 – EFB Operator Experiences

Comments or questions regarding any of the agenda items are invited. If you wish any material to be circulated prior to the meeting, please submit your proposals via e-mail to Peter Grau at [peter.grau@sae-itc.org](mailto:peter.grau@sae-itc.org) by **May 31, 2017**.

The meeting is open to all interested parties. Individuals requesting time on the agenda should contact Peter Grau. The agenda will be finalized one week prior to the meeting.

**Hotel**                    **Vienna Marriott Hotel**



The Vienna Marriott is recommended for all EFB participants. It is ideally located and will also be the venue for the EFB EXPO. A limited number of rooms are available at the discounted rate of € 189.00 per night including in-room internet and all taxes and service fees. The hotel will begin releasing unsold rooms on **May 12, 2017**. Reservations made after this date will be made on a space available basis, and the preferential rate cannot be guaranteed. You must identify yourself as being a participant in the ARINC – IATA EFB Users Forum at the time of registration to obtain the discounted rate.

#### **Hotel Reservations:**

It is important to make your reservations early. The number of rooms is limited, and once filled, there is no guarantee the preferred rate can be extended.

Registration Link:

***[Book your group rate for EFB Users Forum](#)***

Registration by telephone:

Vienna Marriott Hotel:	Marlene Pritz Event Manager Tel: +43 (0)1 51 518 6632 Fax: +43(0)1 51 518 6690
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#### **Instructions ARINC Registration:**

You must register with ARINC to obtain proper badging and ensure your seating. Please notify ARINC Industry Activities of your intention to attend by registering online. The attendance fee is \$600 per individual. AEEC • AMC • FSEMC Members, Corporate Sponsors, and Invited Speakers are exempt from attendance fees. IATA Member Airlines that are not AEEC • AMC • FSEMC Members are extended a discounted attendance fee of \$300 per individual. The registration website provides details. A link to our online registration can be found at: [http://www.aviation-ia.com/aeec/projects/efb\\_users\\_forum/index.html](http://www.aviation-ia.com/aeec/projects/efb_users_forum/index.html)

Pre-registration will close on **Wednesday May 31, 2017**. All participants who have not pre-registered by this date will be required to register on site.

#### **EFB EXPO**

The Main EFB Exposition (EXPO) will take place on Tuesday, June 13, from 1400 to 1900. EFB suppliers, system integrators, and others will have an opportunity to demonstrate their EFB products and services to the user community. A Supplemental EXPO will also be held during coffee breaks and lunch on Wednesday, June 14. The Main EXPO will be held in the Festsaal Ballroom, Palais Sachsen Coburg Ballroom I-III, and Foyer. The Supplemental EXPO will be held in the Palais Sachsen Coburg Ballroom I-III and Foyer only.

Exhibit locations will be reserved on a first come, first served basis. Suppliers that wish to exhibit should refer to the EFB Users Forum web page for more information:

[http://www.aviation-ia.com/aeec/projects/efb\\_users\\_forum/index.html](http://www.aviation-ia.com/aeec/projects/efb_users_forum/index.html)

Please note that reservation of an EXPO booth does not automatically register you for the conference. Everyone who plans to attend the Forum, EXPO, or both is still required to formally register as an individual.

**Related Activities**

Several EFB events are being planned for this week in Vienna:

- EFB Subcommittee June 12: 0900-1700 Palais Sachsen Coburg IV-V
- EFB Subcommittee June 13: 0900-1200 Palais Sachsen Coburg IV-V
- EFB EXPO June 13: 1400-1900 Festsaal Ballroom, Palais Sachsen Coburg I-III Ballroom, and Foyer
- Supplemental EXPO June 14: During coffee breaks and lunch Palais Sachsen Coburg I-III Ballroom and Foyer

**Travel Information**

The Vienna Marriott Hotel is located approximately 20 miles from Vienna International Airport.

**From Vienna International Airport (VIE):**

**By Taxi:** Travel time is approximately 20 minutes and the fare will be in the range of € 40.

**By Train:** Travel time is approximately 20 minutes with the City Airport train to station Wien Mitte and the fare will be in the range of € 20.

**By Tram:** Travel time to station Wien Mitte is approximately 45 minutes and the fare will be in the range of € 10.

Once you have arrived, no additional transportation will be required, as all EFB activities will be held at the hotel.

**Other Information**

Vienna is the capital of Austria and a major hub for international business and conventions. It is well known for its high quality of life and offers cultural attractions for the Theatre, Opera, Classical Music, and the Fine Arts. The Hofburg and Schönbrunn Palaces, Burgtheatre, Lippizzaner Horses, and St. Stephen's Cathedral are popular tourist attractions.

**cc**

EFB