



To EFB Users Forum **Date** August 28, 2014

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Subject **Joint AEEC EFB Users Forum
in coordination with the
IATA EFB Task Force** **Host**
THALES

Chairman Philipp Haller, Austrian Airlines
Will Ware, Southwest Airlines

When **Expo:** November 11, 2014 from 1600 to 2100 Michelangelo B
Forum: November 12, 2014 from 0900 to 1700 Michelangelo A
Reception: November 12, 2014 from 1700 to 1800 Michelangelo Foyer
Forum: November 13, 2014 from 0900 to 1700 Michelangelo A

Where **EFB Users Forum and Expo**
Rome Marriott Park Hotel
Via Colonnello Tommaso Masala 54
00148 Rome, Italy
tel: +39-06-65882725



EFB EXPO

The EFB Exposition (EXPO) will take place on Tuesday, November 11 from 1600 to 2100. EFB suppliers, system integrators, and others will have an opportunity to demonstrate their EFB products and services to the user community. The EFB Expo will be held at the Rome Marriott Park Hotel, Michelangelo Ballroom B.

Expo locations will be reserved on a first come, first served basis. Suppliers that wish to exhibit should refer to the EFB Users Forum web page for more information:

http://www.aviation-ia.com/aeec/projects/efb_users_forum/index.html

Instructions ARINC Registration:

You must register with ARINC to obtain proper badging and ensure your seating. Please notify ARINC Industry Activities of your intention to attend by registering online at:

<http://www.aviation-ia.com/events/>

Dress code for this meeting is business casual.

Note for planning purposes: Attendance fees for non-members and non-sponsors are under consideration for future meetings. It is anticipated they would be similar to those charged at the AEEC General Session, AMC and FSEMC.

Hotel

Rome Marriott Park Hotel



The Rome Marriott Park Hotel is recommended for all EFB participants. It is ideally located and will also be the venue for the EFB EXPO. A limited number of rooms are available at the discounted rate of € 117 per night. This rate includes buffet breakfast, and complimentary in-room and meeting space internet. The registration cutoff date is **October 9, 2014**, after which any unsold reserved rooms will be released. Reservations made after this date will be made on a space available basis and the preferential rate cannot be guaranteed. You must identify yourself as being a participant in the ARINC – IATA EFB Users Forum at the time of registration to obtain the discounted rate.

Hotel Registration:

It is important to make your reservations early. The number of rooms is limited, and once filled, there is no guarantee the preferred rate can be extended.

Registration Link:

<http://cwp.marriott.com/romau/efbusersforum>

Hotel Registration by telephone:

Marriott Central Reservations: (24 hours)

Tel: (888) 228-9290

Rome Marriott Park Hotel:

Tel: +39-06-658821

Fax: +39-06-65882750

Comments or questions regarding any of the agenda items are invited. If you wish any material to be circulated prior to the meeting, please submit your proposals via e-mail to Peter Grau at pgrau@sae-itc.org by **October 31, 2014**.

The meeting is open to all interested parties. Individuals requesting time on the agenda should contact Peter Grau. The agenda will be finalized one week prior to the meeting.

Meeting Objectives

Joint Meeting: AEEC EFB Users Forum & IATA EFB Task Force November 12-13, 2013

The EFB Users Forum in coordination with the IATA EFB Task Force will be hosted by Thales at the Rome Marriott Park Hotel in Rome, Italy. The joint meeting will be chaired by Philipp Haller, Austrian Airlines and Will Ware, Southwest Airlines.

This activity is a coordinating activity among airlines, cargo carriers and other aircraft operators. Aircraft manufacturers, regulators, EFB suppliers, and others are invited to participate in the discussion of EFB issues of mutual interest.

General topics of discussion:

- Operational Issues and Experiences
- Communication Interfaces
- Architecture and Installation Issues
- Data input Devices, Terminals, Displays, Interactive Devices
- Application Software Programs
- Connectivity
- Regulations
- Tablet Devices and Integration

Preliminary Agenda

EFB Users Forum/EFB Task Force Meeting (Michelangelo Ballroom A)

Wednesday, November 12

0900: Welcome Address and Introductions

- Session 1 – Regulatory Issues

1230 to 1430: Lunch Break

- Session 2 – EFB Human Factors Part 1
- Session 3 – Operator Experiences Part 1

Thursday, November 13

0900: EFB Users Forum Administration and Announcements

- Session 4 – EFB Security and Connectivity

1230 to 1430: Lunch Break

- Session 5 – EFB Human Factors Part 2
- Session 6 – Operator Experiences Part 2

Related Activities

Several EFB events are being planned for this week in Rome:

- EFB Subcommittee November 10: 0900-1700 VIP Room
- EFB Expo November 11: 1600-2100 Michelangelo B

Travel Information

The Rome Marriott Park Hotel is located 11 kilometers from Rome International Airport.

From Rome Fuimicino- Leonardo da Vinci International Airport (FCO):

By Shuttle: The Hotel Shuttle departs from the airport every 30 minutes. Travel time is approximately 20 minutes and the cost is € 5.

By Taxi: Taxi service is available from Fuimicino. Travel time is approximately 20 minutes and the fare will be approximately € 30-35.

Once you have arrived, no additional transportation will be required, as all EFB activities will be held at the hotel.

Other Information

Rome is the most popular tourist attraction in Italy. It offers many cultural and historical landmarks such as the Colosseum, the Pantheon, Trevi Fountain, and Vatican City that are a short bus or cab ride away.

By Shuttle: The Hotel operates a convenient shuttle service to and from the Old City for € 6 one way and € 10 round trip.

By Taxi: Taxi service is available. Travel time is approximately 20 minutes and the fare will be approximately € 20.

cc

EFB