



To SCQ Working Group **Date** January 23, 2017

From Sam Buckwalter
sam.buckwalter@sae-itc.org
tel +1 240-334-2576 **Reference** 17-999/SMA-990 klp

Subject **Meeting Announcement**
Simulator Continuing Qualification (SCQ) Working Group

When March 27-28, 2017, from 0900 to 1700 (Monday-Tuesday)

Chairman Tom Shaw, The Boeing Company

Where Meeting Location
Jugendherberge
Youth Hostel, Cologen-Deutz
Siegessstr. 5
50679 Cologne, Germany

Meeting Room
March 27-28, 2017—Meeting room "Tunis"

The SCQ Working Group meeting immediately proceeds the FSEMC Data Document (FDD) Working Group meeting on March 29-30, 2017, at the same location.

Hotel Information
There is a good selection of hotels available within walking distance of the meeting location to suit your budget and comfort needs.

Instruction Please notify ARINC Industry Activities of your intention to attend by registering online at: <http://www.aviation-ia.com/events/>.
Dress code for this meeting is business casual.
Comments or questions regarding any of the agenda items are invited. If you wish any material to be circulated prior to the meeting, please submit your proposals via e-mail to Sam Buckwalter by **March 13, 2017**. After this date, late materials will not be available for review prior to the meeting; they may only be introduced on the agenda with the approval of the chairman and formal consensus of the group.

The meeting is open to all interested parties. Individuals requesting time on the agenda should contact Sam Buckwalter. The agenda will be finalized one week prior to the meeting.

Meeting Objectives

The intent of the SCQ is to initiate discussion to alternative means of continuing qualification and validation of FSTD's– and share and promote new ideas and ways of optimizing regular testing and checking methods. We invite your organization to participate in this “idea generation” activity to ensure we consider ideas from across the industry.

The meeting will delve into improving recurrent qualification evaluations outside of the QTG processes. The groups discussions will result in several points.

- The activity will produce a standard or set of guidance for an alternate means of compliance for the continuing evaluation of FSTDs.
- Guidance Material for Configuration Control for Software (Simulator Systems).
- Recommendations for recurrent qualification testing methodologies.

Meeting Schedule

Monday (0900-1700)

1. Introductions
2. Detail current and future data needs of training device operators
3. Discuss current data requirements, means of obtaining data, etc.
4. Review of Action Items

Tuesday (0900-1700)

1. Continue review of Action Items
2. Develop objectives and rough work plan for the group
3. Assign Action Items
4. Discuss next meeting(s)

Travel Information

See the attached map for a point of reference when making your hotel reservation. Cologne-Deutz City Hostel is a 17-minute walk from the Cologne Hauptbahnhof (Main Train Station), which is located 2 minutes from the Cologne Cathedral

Downtown hotels are accessible by taxi or train from the airport.

Note: Parking in the downtown area is expensive and difficult to find.

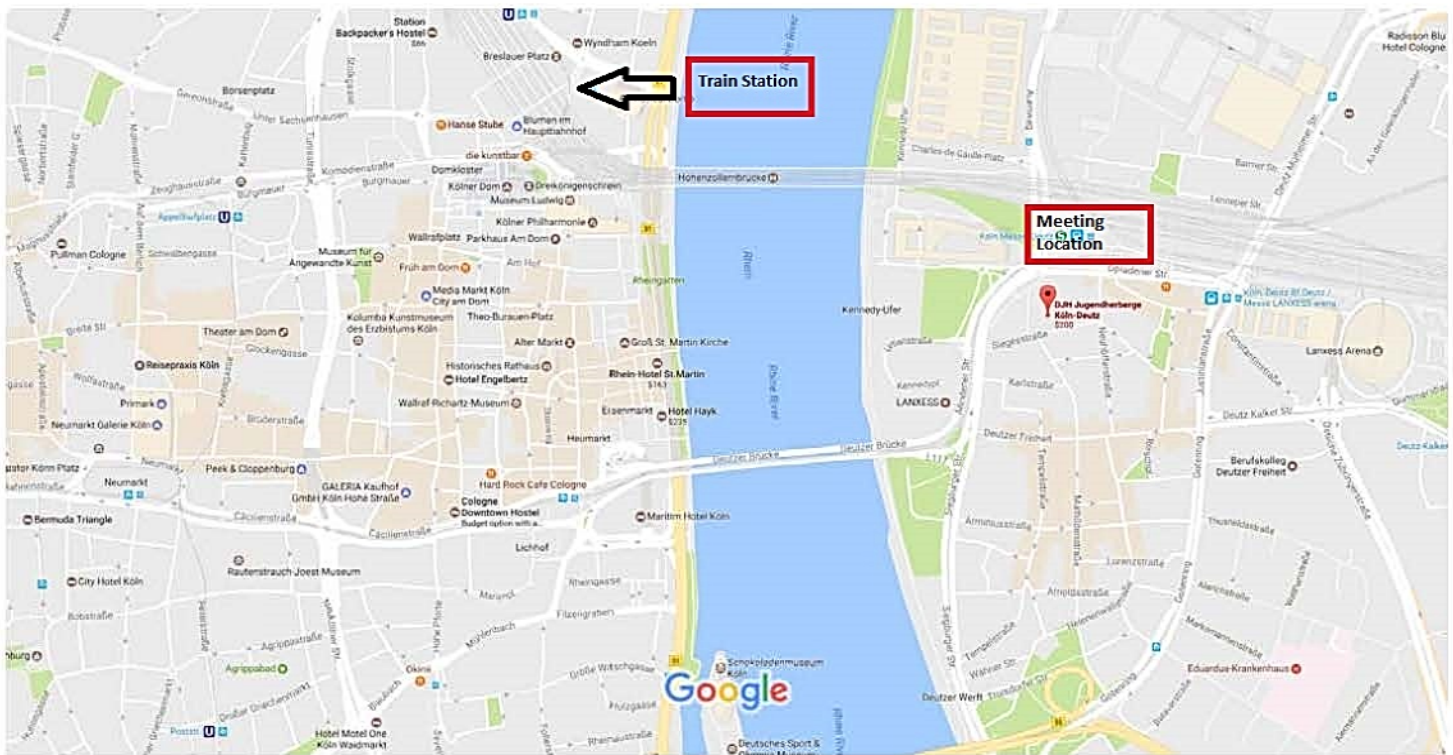
Please make your own air and ground transportation arrangements.

cc

FSEMC Steering Committee

Attachment 1

Google Maps DJH Jugendherberge Köln-Deutz



Map data ©2017 GeoBasis-DE/BKG (©2009), Google 500 ft



DJH Jugendherberge Köln-Deutz