



To NDB Subcommittee **Date** May 9, 2018

From Sam Buckwalter **Reference** 18-999/SMA-071 kpp
sam.buckwalter@sae-itc.org
tel +1 240-334-2576

Subject **Meeting Announcement**
Navigation Data Base (NDB) Subcommittee

Chairman Chuong Phung, FedEx

When October 9-10, 2018, from 0900 to 1700 (Tuesday-Wednesday)
October 11, 2018, from 0900 1200 (Thursday)

Host Jeppesen Poland

Where Meeting Location
Olivia Business Center
Building Olivia Tower
Olivia Sky Club 12th floor
Grunwaldzka 472A Avenue
Gdansk 80-309, Poland

The meeting site is about 8 miles from the Gdansk Lech Walesa Airport (GDN).

Hotel Information
Attachment 1 contains a list of nearby hotels, maps, and directions to the Olivia Business Center facility.

Instruction To gain access to the Olivia Business Center facility, all attendees will need to check in with security. Everyone will need to have photo ID and information available. Please provide the following information to Sam Buckwalter (*sam.buckwalter@sae-itc.org*) before September 28, 2018:

- First and Last Name
- Company Name
- Work Phone Number
- Date of Arrival/Departure

Please notify ARINC Industry Activities of your intention to attend by registering online at:

<http://www.aviation-ia.com/events/>

Dress code for this meeting is business casual.

Comments or questions regarding any of the agenda items are invited. If you wish any material to be circulated prior to the meeting, please submit your proposals via e-mail to Sam Buckwalter by September 10, 2018. After this date, late materials may not be available for review prior to the meeting; they may only be introduced on the agenda with the approval of the chairman and formal consensus of the group.

The meeting is open to all interested parties. Individuals requesting time on the agenda should contact Sam Buckwalter. The agenda will be finalized one week prior to the meeting.

Meeting Objectives

NDB Subcommittee

The NDB Subcommittee will initiate the development of Supplement 23 to ARINC Specification 424 per APIM 11-005C.

Some of the issues to be addressed are:

1. Universal Avionics is to provide a working paper or discussion paper on Level of Service Flag. The objective is to determine the level of service, if they are on the chart and not authorized, or only to capture the authorized levels of service.
2. Airbus is to provide an updated proposal on Initial Missed Approach Leg with Immediate Turn. Data base suppliers are to provide test data to FMS manufactures.
3. Universal Avionics accepted the action item to review Chapter 4 and update Notes 1 and 2 as appropriate to the non-standard sorting sequence.

Travel Information

The meeting site is about 8 miles from Gdansk Lech Walesa Airport (GDN). Please arrange your own ground and air transportation. From the GDN airport, we recommend ordering taxis through Uber or Mytaxi applications.

Attachment 1

Jeppesen Poland will host the meeting at the Olivia Business Centre Sky Club. We have made arrangements for the meeting space.

Meeting Location:

Olivia Business Centre, building Olivia Tower, Olivia Sky Club 12 floor

Grunwaldzka 472A avenue, Gdansk 80-309, Poland

The meeting site is about 8 miles from the Gdansk Lech Walesa Airport (GDN).

Hotel Information Attachment 1 contains a list of hotels nearby, maps, and directions to the Olivia BC facility.

Instructions To gain access to the Olivia BC facility, all attendees will need to check in with Security. Everyone will need to have photo ID and information available.

Please have everyone provide the following information at least 5 days prior to the start of the meeting.

- First and Last Name
- Company Name
- Work Phone Number
- Date of arrival/departure

Refreshments will be provided during the meetings.

We are also working to organize lunch during the meeting. More information will be provided.

Travel Information The meeting site is about 8 miles from Gdansk Lech Walesa Airport (GDN). Please arrange your own ground and air transportation. From the GDN airport we can recommend to order taxis by Uber or Mytaxi applications.

Attachment 1 - Local Hotel Information

Best Western Hotel Arkon Park

ul. Slaska 10

80-387 Gdansk

Tel. +48 58 731 55 55

<http://www.dobryhotel.com/arkonpark/en/>

Hampton by Hilton Gdansk Oliwa

Aleja Grunwaldzka 507

80-320 Gdansk

Tel. +48 58 717 81 00

<http://hamptoninn3.hilton.com/en/hotels/poland/hampton-by-hilton-gdansk-oliwa-GDNPOHX/index.html>

Sheraton Hotel Sopot

Ul. Powstancow Warszawy 10

81-718 Sopot

Tel. +48 58 767 10 00

<http://www.sheratonsopot.pl/en>

Hotel Hilton Gdansk




Ul. Targ Rybny 1

80-838 Gdansk

Tel. +48 58 778 71 00

<http://www3.hilton.com/en/hotels/poland/hilton-gdansk-GDNHGHI/index.html>

Provided for reference only, this is an abbreviated list of local lodging, with no endorsement of hotels.

<p>Best Western Hotel Arkon Park Jeppesen Rates Rate: SGL \$62 or TWIN \$73 per room, per night which includes hot breakfast buffet each morning, complimentary wireless internet access, gym access. Property is within walking distance to Jeppesen Poland office. Reservations can be made by phone, email or individually through your systems (if not Booking.com etc.) ask for the “Jeppesen Rate” Address: ul. Slaska 10, 80-387 Gdansk Phone: +48 58 731 55 55 E-mail: recepcja@bwplusarkon.pl</p>	
<p>Hampton by Hilton Gdansk Oliwa Jeppesen Rates Rate: \$84 per room, per night which includes hot breakfast buffet each morning. Property is close proximity to the city’s business center and is easily accessible by car and public transport. Reservations can be made by dedicated link that will allow you to make reservations yourself:</p> <p>Address: Aleja Grunwaldzka 507, 80-387 Gdansk Phone: +48 58 717 81 00</p>	
<p>Sheraton Hotel Sopot Jeppesen Rates Rate: \$107 per room, per night which includes hot breakfast buffet each morning, complimentary wireless internet access, gym access. Tax (8%) excluded. Property is located in Sopot, nearby the beach. Reservations can be made by</p> <p>Address: Ul. Powstancow Warszawy 10, Sopot Phone: +48 58 767 10 00</p>	

Hotel Hilton Gdansk

Jeppesen Rates

Rate: \$ per room, per night which includes hot breakfast buffet each morning, complimentary wireless internet access, gym access.

Property is located on the Old Town of Gdansk.

Reservations can be made

Address: ul. Targ Rybny 1, Gdansk

Phone: +48 58 778 71 00

